

herbst Insight Reporting

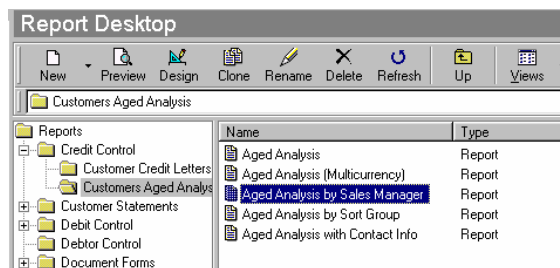
- On-screen analysis
- Full Reporting Facility
- User Restrictions
- Report Designer
- Form Designer
- Print Lists
- Analysis Tools
- Drilldown facilities
- Report Desktop

The Herbst **quick view grid system** negates the needs for hard copy reports in the most part as management can view all the data they need on line as they need it and make informed decisions or take action immediately, however, there are always those who prefer to have a physical report in front of them or for distribution to a wider range of audience and one of the nice things about **Herbst Insight** is that it caters for both of these requirements.

Insight offers numerous reporting capabilities from on screen customisable views to list print outs to pre-configured, but highly customisable reports.

Report Desktop

There are numerous pre-configured, but highly customisable reports for each module - sales, purchases, bank and cash, nominal ledger, products etc. Within sales for instance there are numerous customer and product sales / sales inactivity reports for management to review and analyse.



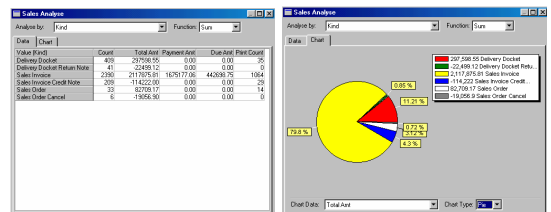
The report layouts and contents can be modified to match business requirements and new reports created from scratch or by copying and modifying a similar existing report, thereby saving time and effort. Nominal ledger reports include the standard end of year / period statutory reports such as Balance Sheet, Profit and Loss, Working Capital, Trial Balance etc., as well as offering extreme flexibility in creating other ad-hoc reports based on selected nominal ledger accounts and the level of detail that should be presented within these accounts.

The reports can be broken down by cost centre and the product, customer, supplier and nominal ledger's sort groups which can hold numerous user designated values can be utilised to create comprehensive and meaningful reports based on the sort group values.



Analysis Tool

Use the unique flexible quick click **Analysis Tool** to drill down and analyse data in more depth e.g. a break down of the total value of sales posted on each day.



Quick View Analysis

Using the Quick View feature, allows users to highlight a particular set of records and analyse them on screen as a group using one of the default quick views such as sales by product type.

Code	Product Name	Net Qty	Amt [VAT Exc]	Amt [VAT Inc]	Avg Sale Price	Item Qty
6'000	6' Auger Flight	3.500	106.08	126.36	30.31	3.500
AUG004	4' Auger Flight	2.000	25.36	30.65	12.68	2.000
BAL000	TWINE ROUND 22300FT	107.000	783.46	941.20	7.32	107.000
BAR000	MANGANESE 10 lb 18 acres	3.000	90.00	108.90	30.00	3.000
DR 008	Clevis Pins for Harrow	36.000	29.26	32.17	0.81	36.000
DR 016	Herbst Bolt & Nut ASS [Plates]	91.000	38.12	41.05	0.42	91.000
DR 017	Herbst Bolt & Nut [Short]	411.000	165.39	199.63	0.40	411.000
DR 018	Herbst Complete Time	110.000	1019.28	1227.81	9.27	110.000

User Restrictions

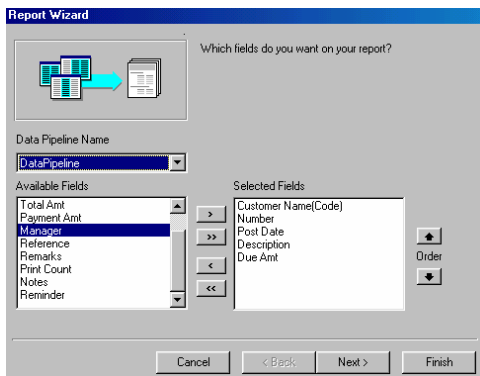
Users can have virtually unlimited access to all the data, depending on their user profile, and can use this data and the Herbst tools to create sophisticated queries and calculations.



User specific views can be created and users can also manipulate their own views from within their given views and data access rights. Users and management can view the data online and make informed decisions and/or take actions immediately without having to wait for print outs.

Report & Form Designer

Report Designer is an entire application in itself. The reports available within each module of the system were created and can be created using Report Designer. All transactions used within the system were also created using Report Designer.



Report Designer provides great possibilities to adapt a report for your unique requirements. You can vary the style of each report to meet your visual needs. With Report Designer you have total control over what is displayed. It enables you to define the kind of data that will be shown in the report, calculations that will be made automatically, and parameters that will be set by user. All these report definitions can be saved and you can use them any time you want. Some users cannot be allowed to design reports (again, this is determined through user rights).

Using Herbst Report Wizard, Reports and forms can be made in minutes acquiring all the information that is important to the user.

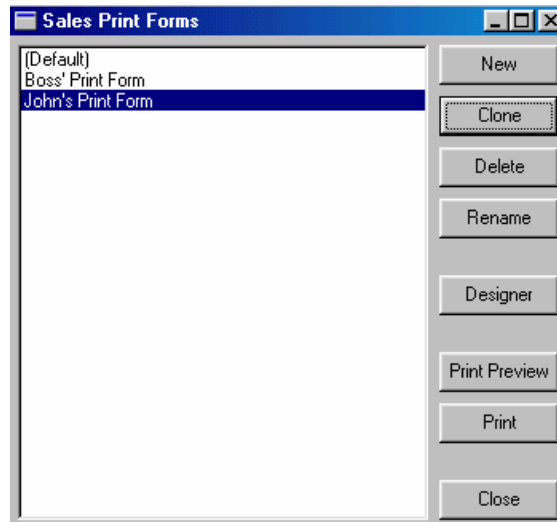
Reports can then be saved to file and retrieved again at a later stage or emailed to other users with the click of a button, or indeed modified to suit other users.

You can also **email invoices and statements** directly to your customer from your report desktop, thus making end of month procedures a thing of the past.

Export all reports and forms to Excel or Word if you would like to work on them more, or into Excel spreadsheets for your existing templates.

SI-107-000431	15/02/2002	Noel Mc Call(NoE000)	UE£	24.00
SI-000132	23/11/2001		UE£	24.00
SI-085-000289	25/01/2002		UE£	24.00
SI-001634	22/06/2001		UE£	24.00
SI-089-000298	28/01/2002		UE£	24.00
SI-153-000916	02/04/2001		UE£	24.05
SI-001324	30/04/2001		UE£	24.08
SI-139-000612	19/03/2002		UE£	24.20
SI-090-000939	20/12/2001		UE£	24.30
SI-113-000452	21/02/2002		UE£	
SI-001555	31/05/2001		UE£	
SI-120-000507	28/02/2002		UE£	
SI-061-000167	31/12/2001		UE£	
SI-001789	30/06/2001		UE£	
SI-174-000110	22/04/2001		UE£	

Print Lists allow users to highlight one or more records and click on print list to select a print report format to print out the selected records. The list of default print layouts is in no way restrictive and can be customized and expanded as required.



Users can also **Drill Down** from summary data to detailed transactional data for tracking and step-by-step investigations.

Reporting, Analysing, and Forecasting is now virtually unlimited with the genius and user-definable report facilities in Herbst Insight.